



# Manager's Report

*For Council Meeting 1/11/00*

## **FINANCE**

Listed below are the new businesses licensed during the period December 14, to date:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Andrew E. Bluhm, DDS	821-F S. King St.	Oral Surgeon
Eclectic Services, Inc.	310 Patterson Ct., NW	Administrative Service
Joyful Hearts Pre-School	619 York Lane, SE	Pre-School
Cynthia Wannamaker	409 Evans Ridge Ter., NE, #B	Home Daycare

## **PERSONNEL**

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

### **New Hires:**

William E. Donnelly, III	Town Attorney	Executive Dept.
Ramin Sabet	Engineer II	Engineering & PW
Louis Jarvis	Cross-Connection Compliance Officer	Utilities Admin.
Michael Greene	Police Officer	Police Department

### **Resignations**

Joshua Nesselrodt	Utility Maintenance Worker	Utility Maintenance
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## **PARKS AND RECREATION**

- The department will be hosting an open house at Ida Lee Recreation Center on Sunday, January 23<sup>rd</sup>. The open house is part of a year-long celebration to recognize the tenth anniversary of the Recreation Center, which opened in July of 1990.
- Ida Lee Park Recreation Center hosted the 3<sup>rd</sup> Annual Rotary Resolution Race on New Year's Day. More than 2,000 runners participated this year.

## **PLANNING and ZONING**

### **Current Planning Division Activity**

#### **Plans accepted for review during the period December 13 – January 5**

- Potomac Station Apartments – Preliminary Development Plan (150 Apartments)
- Tri-State Drywall – Preliminary/Final Development Plan (34,800 sq. ft. Drywall Business)
- Woodlea Manor, Sec. 6 – Revised Landscape Plan
- Potomac Station Retail – Boundary Line Adjustment
- Potomac Crossing, Sec. 6 – Final Plat (45 single-family detached units)
- Carlson Property – Sketch Plan (10 duplex units)
- CVS Pharmacy – P/F Development Plan (10,000 sq. ft. pharmacy)
- Yamaha Motorcycle Shop – No Adverse Impact Certification (4,600 sq. ft. motorcycle shop)
- Potomac Station, Section 8I – Construction Drawings (23 single-family detached units)
- Cardinal Industrial Park, Lot 9 – P/F Development Plan (mini-warehouse facility)
- Meadow Glen – P/F Development Plan (25,500 sq. ft. assisted living facility)

- Potomac Crossing/Battlefield Parkway – Construction Drawings (road extension)

**Plans reviewed during the period December 13 – January 5**

- Hospital Tank Pumping Station – Construction Drawings
- Potomac Station Retail – Boundary Line Adjustment
- PRS Realty II, L.P. – Right-of-Way Dedication Plat
- Goose Creek Communities – Right-of-Way Dedication Plat
- Leesburg Premium Outlets, Phase 3 – Final Development Plan (105,000 sq. ft. outlet mall addition)
- Potomac Crossing, Sec. 7 – Construction Drawings (30 single-family detached units)
- Dry Mill, Sec. 1A – Preliminary Subdivision Plat (10 single-family detached units)
- Carlson Property – Sketch Plan (10 duplex units)
- Potomac Crossing – Floodplain Study
- Exeter Hills, Sec. 6B – Construction Drawings (25 single-family detached units)
- Potomac Crossing, Sec. 6 – Final Plat (45 single-family detached units)
- East Market St. Exxon – P/F Development Plan (4,000 sq. ft. service station/car wash)
- Potomac Crossing Community Park – Sketch Plan (5 acre active recreation park)
- Western Gateway – P/F Development Plan (6,930 sq. ft. office/15 apartments)
- Gaitten Accessory Dwelling – No Adverse Impact Certification

**Zoning Permits (#99-1232 thru #00-11)****New Construction – Residential**

Tavistock – 4 SFD - @ \$105,000.  
Tavistock – 4 SFA @ \$55,000.  
Mead Hill – 1 SFD @ \$90,000.  
Stratford, Ph. “B” – 4 SFD @ \$85,000.  
Potomac Crossing – 3 SFD @ \$105,000.  
Beauregarde Estates – SFD @ \$120,000.  
Woodlea Manor – 1 SFD @ \$100,000.  
Leesburg Country Club – 1 SFD @ \$181,434.  
8 Ayr Street – 1 SFD @ \$250,000.  
Kincaid Forest – 1 SFD @ \$100,000.  
Exeter Hills – 1 SFD @ \$100,000.  
Sycamore Hill, Ph. 2 – 9 SFA @ \$80,000.

**New Construction – Commercial**

None issued during this time.

**Occupancy Permits Issued****Residential**

109 Loudoun St., SW – 1 SFD  
Tavistock – 3 SFD  
Woodlea Manor – 2 SFD  
Stratford – 2 SFD  
Stratford, Ph. 2 – 1 SFA

Beauregard Estates – 1 SFD  
Tavistock – 1 SFD  
Sycamore Hill – 1 SFA  
Old Waterford Knoll – 3 SFD  
Greenway Farms – 2 SFD  
Mead Hill – 3 SFD

**Commercial**

Leesburg Corner – Suites #889 (Le Creuset) and #1001 (William Sonoma)

**Utilities****1. Water and Sewer Administration****a. Pro-rata**

Print-out was provided for Tavistock Farms - commercial.

**I. Capital Projects**

Specifications have been prepared and advertised for bidding Phase I of Infiltration/Inflow Abatement Program by relining of leaking pipes, joints, and manholes. Bid due date is January 31, 2000.

The Ida Lee Watermain plans have been submitted to the Health Department and will be bid in January.

Plans and specifications for the Miscellaneous Watermain Replacements Project are being drafted by staff and will be bid in January or February.

**2. Water Supply Division****a. Training**

Congratulations to Joe Phillips for obtaining his Class III Water Operator's license.

**Y2K Status**

No problems were observed at the Water Supply Division (WSD) facilities. Thanks to all WSD staff who were on duty December 31<sup>st</sup>.

**b. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

Dollar value complete 19% Time Elapsed 49%

The contractor continues to be 2 – 3 weeks behind schedule.

**Hospital Tank Pumping Station**

Pre-bid meeting was conducted on December 22, 1999.

Bid opening is scheduled for January 25, 2000.

3. **Water Pollution Control Division**

I. **Training**

Congratulations to Billy Frye for obtaining his Class II Wastewater Operator's license and Bill Caulfield for his Class IV Wastewater Operator's license.